

Policy Title: Grading Policy Years 3 and 4	
Accountable Dean or Director: Senior Associate Dean for Curricular Affairs	
Approved By: Executive Oversight Committee	
Approval Dates: 7/8/22 6/2/2023	

RELEVANT LCME STANDARDS:

9.6 Setting Standards of Achievement

Third Year Required Clerkships Grading Policy:

All Clerkships are graded Honors, Pass, and Fail, using a criterion-based rubric, outlined in the clerkship's Clerkship Information Sheet (CIS). Each required clerkship has criteria for each of these grades linked to every clerkship learning objective. These criteria vary by clerkship.

For Year 3 clerkships, each Clerkship Director submits a final grade that includes narrative feedback. The final grade for the third-year clerkships is included in a student's Medical Student Performance Evaluation (MSPE) for residency applications.

Criteria for Grade of PASS

To pass the required clerkship, the student must fulfill ALL of the criteria stated below:

- Meet the 'Pass' level of criteria for EVERY learning objective as listed in the Clerkship Information Sheet (CIS).
- Complete and log all Required Clinical Experiences prior to last day of the clerkship
- Complete and submit all clerkship-specific requirements.
- Accrue no more than three "marks" on the Behavioral Grading Criteria listed in the CIS

Criteria for Grade of HONORS

To receive a grade of HONORS, the student must fulfill ALL of the criteria stated below:

- Achieve the 'Honors' level of criteria for a set number of learning objectives (defined per clerkship in the CIS).
- Accrue no more than one "mark" on the Behavioral Grading Criteria listed in the CIS

Criteria for Grade of FAIL

- A student who does not complete ALL requirements to PASS the clerkship will receive a grade of FAIL

Additionally, students who are suspected of violating the Academic Integrity Policy will be referred to the Senior Associate Dean for Student Affairs and the Senior Associate Dean for Curricular Affairs. If the Deans determine that the student violated the Academic Integrity Policy as part of a clerkship activity or assessment, the Deans may assign a grade of Fail (in addition to other disciplinary action as delineated in the Academic Integrity Policy).

A student who receives a failing grade for a clerkship must remediate the clerkship as explained in the ISMMS Remediation Policy - Years 3 and 4.

Incomplete

A student who cannot complete a clerkship or its requirements, will receive an Incomplete. An Incomplete will change to Honors, Pass or Fail once the student has completed all requirements of the clerkship.

NBME Subject Exam

A student who fails the NBME subject exam on the first attempt will receive a temporary grade of Conditional, provided other assessments and clinical evaluations are satisfactory. Upon successful completion of the failed exam at retake, the grade is revised to a Pass or Honors depending on the clerkship grading criteria. If the student fails the exam on the retake, they will receive a failing grade for the clerkship.

Fourth Year Clerkships and Acting Internships Grading Policy:

All Year 4 Clerkships and Acting Internships (AI) are graded Honors, Pass, and Fail, using a criterion-based rubric outlined in the clerkship's Clerkship Information Sheet (CIS).

Criteria for Grade of PASS

Each required clerkship and AI has specific Pass criteria linked to each learning objective. These criteria may vary by clerkship/acting internship. All criteria are stated in the CIS. To pass a required clerkship/acting internship, the student must fulfill ALL of the criteria stated below:

- Meet "Pass" criteria for EVERY learning objective listed in the CIS.
- Complete and submit all clerkship-specific requirements.
- Accrue no more than three "marks" on the Behavioral Grading Criteria listed in the CIS.

Criteria for Grade of HONORS

To receive a grade of HONORS, the student must fulfill ALL of the criteria stated below:

- Fulfill ALL of the criteria for passing outlined above
- Achieve the 'Honors' level of criteria for a set number of learning objectives (defined per clerkship and acting internship in the CIS)
- Accrue no more than one "mark" on the Behavioral Grading Criteria listed in the CIS.

Criteria for Grade of FAIL

A student who does not complete ALL requirements to PASS the clerkship or AI will receive a grade of FAIL.

Additionally, students who are suspected of violating the Academic Integrity Policy will be referred to the Senior Associate Dean for Student Affairs and the Senior Associate Dean for Curricular Affairs. If the Deans determine that the student violated the Academic Integrity Policy as part of a clerkship or acting internship activity or assessment, the Deans may assign a grade of Fail (in addition to other disciplinary action as delineated in the Academic Integrity Policy).

A student who receives a failing grade for a clerkship/acting internship cannot graduate and must remediate the clerkship prior to May of the academic year as explained in the ISMMS Remediation Policy - Years 3 and 4.

Other

A student who cannot complete a clerkship or its requirements, will receive an *Incomplete*. An Incomplete will change to Honors, Pass or Fail once the student has completed the clerkship and its assessments.

Courses

Courses in Years 3 and 4 are graded as Pass and Fail.

Electives

Clinical electives are graded Honors, Pass, and Fail. Non-clinical electives are graded as Pass or Fail.

Clinical Electives

Students must receive at least three (3) of five (5) criteria in the 'Honors' category to receive HONORS. A student who does not complete ALL requirements to PASS the elective will receive a grade of FAIL.

Non-clinical Electives

Students must PASS all criteria to pass the elective.

RELATED POLICIES

Academic Integrity

Remediation – Years 3 & 4

Technical Standards